

BALANCED BUDGET PROPOSAL for FISCAL YEAR 2021



*Services, Safety, &
Sustainability*



Office of the Town Manager
1.28.2020

Budget in Brief

Overall General Fund Budget Summary

	FY2019 Actual	FY2020 Budget	FY2021 Proposed	Change \$	%
Revenue					
Property Tax	\$141,476,623	\$151,549,737	\$162,047,692	\$10,497,955	6.9%
State Aid	\$12,516,580	\$13,135,749	\$14,224,266	\$1,088,517	8.3%
Local Receipts	\$16,526,784	\$13,209,000	\$14,362,600	\$1,153,600	8.7%
Free Cash	\$13,497,378	\$10,337,871	\$9,000,000	(\$1,337,871)	-12.9%
Other Funds	\$3,259,147	\$3,879,196	\$1,109,397	(\$2,769,799)	-71.4%
Reimbursements	\$2,049,558	\$2,510,817	\$2,710,000	\$199,183	7.9%
Total Sources	\$189,326,070	\$194,622,370	\$203,453,955	\$8,831,585	4.5%
Expenditures					
Municipal Departments	\$37,724,284	\$44,040,988	\$47,157,816	\$3,116,828	7.1%
School Department	\$71,086,989	\$76,005,765	\$80,738,396	\$4,732,631	6.2%
Minuteman School	\$914,236	\$1,084,783	\$1,205,034	\$120,251	11.1%
Townwide Expenses	\$48,116,478	\$55,246,970	\$59,265,064	\$4,018,094	7.3%
Reserve Fund	\$0	\$1,881,500	\$1,881,500	\$0	0.0%
Capital Budget	\$12,635,289	\$10,162,752	\$6,623,601	(\$3,539,151)	-34.8%
Financial Warrant Articles	\$3,523,945	\$2,169,546	\$2,969,698	\$800,152	36.9%
Other Appropriations	\$2,021,791	\$241,612	\$146,551	(\$95,061)	-39.3%
Other Amounts to be Raised	\$3,427,686	\$3,788,454	\$3,466,295	(\$322,159)	-8.5%
Total Uses	\$179,450,698	\$194,622,370	\$203,453,955	\$8,831,585	4.5%

General Fund Revenue Sources

	Actual FY2019	Recap FY2020	Estimate FY2021
Property Tax	75.5%	78.9%	80.7%
State Aid	6.7%	6.8%	7.1%
Local Receipts	8.6%	6.9%	7.2%
Other Sources	1.7%	2.0%	0.6%
Free Cash	7.2%	5.4%	4.5%

State Aid Estimate

Chapter 70 School Aid

FY2016	\$8,373,790 – 1.6%
FY2017	\$8,671,395 – 3.5%
FY2018	\$9,166,360 – 5.7%
FY2019	\$9,876,152 – 7.7%
FY2020	\$10,451,715 – 2.7%
FY2021*	\$11,508,550 – 10%

Unrestricted General Government Aid

FY2016	\$1,609,289 – 3.6%
FY2017	\$1,678,488 – 4.3%
FY2018	\$1,743,949 – 3.9%
FY2019	\$1,804,987 – 3.5%
FY2020	\$1,853,722 – 2.7%
FY2021*	\$1,905,626 – 2.8%



* Governor's Proposal

ASFH Tax Bill



Average Single Family Home Tax Bill Area Communities

Municipality	FY2020
Weston	\$20,922
Wellesley	\$15,760
Lexington	\$15,547
Winchester	\$14,298
Wayland	\$14,214
Belmont	\$14,130
Newton	\$12,849
Needham	\$12,272
Westwood	\$11,789
Bedford	\$9,769
Milton	\$9,681
Arlington	\$9,126
Natick	\$8,410
Walpole	\$7,973
Dedham	\$7,418
Framingham	\$6,586
Norwood	\$5,367
Group Average (excluding Needham)	\$11,490
State-Wide Average	\$6,186

Source: DOR

Key Budget Drivers

School Enrollment

Increase of **348** students
since 2010/2011 - 6.5%

Group Insurance Enrollment

Increase of 3.76% since
FY2016

Increase in Headcount (FY2016 – 2020)

General Government: 20.3

Schools: 78.7

Increase in Headcount (FY2011 – 2020)

General Government: 23.9

Schools: 175.7



Municipal FTE Growth 2016 – 2020

- Finance: Analyst & PT to FT Accounts Payable
- Planning & CD: PT to FT Conservation Specialist
- Police: 2 Officers
- Fire: Firefighter Phase-in & Emergency Management
- Building: PT Inspectors
- Public Works: Compliance Coordinator, Custodians and Trades
- BDC: Project Manager
- HHS: PT Office Assistant, Environmental Health Agent, PT to FT for Transportation Coordinator, 2 social workers
- Library: 2 Librarians
- Park & Recreation: PT Office Assistant



Performance Budget FY2021



- Facility Staffing
- Fleet Staffing
- Vehicle Wash
- Preventive Roof Repair
- Roadway Markings
- Trash Barrel Pickup

- Community Events
- Network Security
- Medical Record Software
- Applicant Tracking Software
- ZBA Recording Secretary
- Police Officers (2)
- SPAN Program
- Van Driver
- CATH Programs & Services
- Library Subscriptions
- Pool Staffing

Changes to Submitted Budgets



- Environmental Health Inspections
- Public Health Director
- CATH Program Support
- Library Subscriptions
- Library Space Planning (CIP)
- Reference Librarian
- Library Pages
- Trail Mapping Services (CPA)
- Police Vehicle
- HVAC Technician
- DPW Project Manager
- Garden Bed Maintenance
- RTS Overtime

Budget Proposal: Needham Schools



- TM recommendation is 6.2% over appropriated FY2019 budget at \$80,738,396 (excluding benefits)
- 17 FTEs
- School Committee vote 1.28.2020

Enterprise Fund Budgets

Sewer

- 2.6% Increase in budget
- General Fund Contribution for Drains Program \$779,192
- MWRA Assessment not yet final
- Evaluation of a Stormwater Stabilization Fund

Water

- 1.7% Increase in budget
- MWRA Assessment not yet final



Financial Warrant Articles/Other



- Compensated Absence Fund
- Property Tax Assistance
- Facilities Maintenance
- Land Surveys
- Billing & Collection Software
- Parking Study
- Drains Contribution
- Planning Consulting
- Public Health Consulting

Contribution to Reserves

- Athletic Facility Improvement Fund (\$35,283)
- Capital Improvement Fund (\$111,268)
- Workers Compensation Fund (STM – Fall 2020)





